
OCCA REGULAR GSO MEETING MINUTES

APRIL 1ST, 2023

****NO SMOKING OR VAPING ON CHURCH PROPERTY****

⇒ **Chairperson:** called the meeting to order, requesting all cell phones be turned off or silenced.

⇒ **Chairperson:** read "CA Preamble".

Cocaine Anonymous is a Fellowship of men and women who share their experience, strength, and hope with each other that they may solve their common problem and help others recover from their addiction. The only requirement for membership is a desire to stop using cocaine and all other mind-altering substances. There are no dues or fees for membership; we are fully self-supporting through our own contributions. We are not allied with any sect, denomination, politics, organization, or institution. We do not wish to engage in any controversy and we neither endorse nor oppose any causes. Our primary purpose is to stay free from cocaine and all other mind-altering substances, and to help others achieve the same freedom.

⇒ **Chairperson:** called on an addict to read: "**The Twelve Traditions**".

⇒ **Chairperson:** called on an addict to report on Tradition 4.

- Anthony P. reports on Tradition 4: "Each group should be autonomous except in matters affecting other groups or C.A. as a whole."

⇒ **Chairperson:** called on a Board Member/Delegate to give a report on the 4th Concept.

- Riley M. reports on Concept #4: "Throughout our Conference structure, we ought to maintain at all responsible levels a traditional "Right of Participation."

⇒ **Chairperson** asked for an addict to give a report on the 5th Tradition for next month.

- Doc E. volunteers to report on Tradition #5 next month.

⇒ **Chairperson** asked for an addict to give a report on the 5th Concept for next month.

Nolan O. volunteers to report on Concept #5 next month.

⇒ **Chairperson: Committees Statement of Purpose:** as per Nick request, it is asked that Committee Chair's read their statement of purpose at the time of their report.

Remaining GSO Meeting 2023 Dates:

May 6th, Jun 3rd, July 1st, Aug 5th, Sep 9th, Oct 7th, Nov 4th, and Dec 2nd

Location:

Orange Coast Unitarian Universalist Church
2845 Mesa Verde Dr. E Costa Mesa CA, 92627 Suite 8

⇒ **Chairperson:** entertains a motion to affirm the new GSRs or confirm a new meeting, if any, as Directors of OCCA and arrange for them to receive a new GSRs packet.

New Meetings Petitioning to Join Area: None

New GSRs: None

⇒ **Chairperson:** read **GSR Duties** for new GSRs.

GSR Duties: The G.S.R. (General Service Representative) is a very important position. One year of sobriety is required to hold this position and it is a one-year commitment. The G.S.R. is required to attend the monthly business meeting, the G.S.O. (General Service Organization) to get chips, literature, schedules, flyers, and any other pertinent info, to bring back to the meeting.

⇒ **Secretary:** prepared to call roll and reminds members that "During Roll Call, when you hear your name, announce "Present", your current Position (if carrying more than one, state positions following this precedent: Officer, Delegate/Alternate, Committee Chairperson, GSR.) and if you are carrying a Proxy vote. If you are a proxy, please announce your principal for the record."

⇒ **Secretary:** calls the roll and announces that quorum is met.

- **Present:** Frank P., Nick B., Melanie R.G., Donovan B., Chris J., Steve C., Frankie A., Nolan O., Jason S., Joshua B., Dreia M., Carlo P., Mathew M., Ron D., Doc E., Jose Angel G., Matt A., Kiley K., Evan L., Jose A., Tess M., Riley M., Jannik S., Art W., and Russell A.
- **Absent:** Dan S., Laura R.

⇒ **Secretary:** Passed the Master Contact list for any changes or updates to the Roll, Schedule, and Website.

⇒ **Chairperson:** entertains a motion to accept the minutes for the last GSO meeting.

- **Steve C. makes a motion to accept the minutes as read. Seconded. Passes unanimously.**

⇒ **Parliamentarian:** reminds members to "State your name and highest position for the record after being recognized by the Chair, and before engaging in debate or making a motion. To keep things orderly, when wishing to engage in debate/make motions, you will be placed on a list after being acknowledged by the chair, it will then be your turn to debate or make motions when you are called upon relative to your spot on the list. When in debate, please state if you are in favor, not in favor, or asking a question. For any questions of procedure, call for a Point of Parliamentary Inquiry (waiting till someone is done speaking) to ask the Parliamentarian directly."

BOARD OFFICER'S REPORTS

⇒ **Chairperson's Report**

- Frank P.-

714.514.4150

- Report:
 - Update on Meeting of the Month (Change for Change). Nolan O. informs he is submitting a flyer for approval on WhatsApp for the Change for Change activity.
- Update on Ad hoc committee for sponsorship. Laura R.
 - Nolan O. reports on behalf of Laura R. that the first sponsorship workshop was successful with an attendance of about 12-15 people and led by Earl H. The consensus is that it could grow and do it pre-meeting at different meetings.
- Chair requests update on Ad hoc committee to investigate option of printing pamphlets on demand:

- Ron D. says he did not attend to it this month, but he is working on the royalty agreement and that conference has not approved print on demand yet and will have more information for us next month.

- Frank P. passed around the treasury report where he did a percentage of what meetings are contributing to the 7th tradition. Four meetings collect separately for H&I. The Paycheck meeting is responsible for 43% of our 7th Tradition and the online Paycheck meeting which is small contributes 8.9%, Keep it Simple 11.7%, First Friday Night 9.4%, Back to Basics is 5.4% followed by a bunch of large meetings that do not contribute. We need to remind the fellowship that we are fully self-supporting through our own contributions.
- Riley M. asks if there is a percentage or a dollar amount that we would like to see based on the number of attendees regarding the 7th Tradition. Frank P. responds that of the 16 meetings many are not contributing. Nolan O. explains that the meetings on the beach will pick up in the summer.
- Ron D. mentions that there was a separate can for 7th tradition and not a separate one for H&I, so he tries to do 20-25% after taking out expenses.
- Nick P. supports Frank's point that we are not looking for a dollar goal per meeting but that the service of the GSO is to serve the area and thus every meeting should be contributing and after expenses and the prudent reserve has been taken care of the rest should go to the GSO.
- Chris J. states that each meeting is autonomous and if H&I is having financial need we can ask at the meeting if there is a desire to donate to H&I. He adds that he believes that after expenses and prudent reserve, the rest of the money should be donated to the GSO and that some meetings might be sending money to World Service directly.
- Doc E. contributes that according to guidelines we should not have money for no stated CA purpose and we have the responsibility of donating the rest.

⇒ **Vice-Chairperson's Report** -Nick B.- 949.382.9288

- Report: No Report.

⇒ **Secretary's Report** -Melanie R.G. - 714.675.2731

- Report: Melanie R.G. thanks previous secretaries for the effort the schedule takes and mentions she made some changes including moving it into design software that can produce a PDF so anyone can access the document and not depend on the software. She explains the changes to the cover to attract newcomers, she is suggesting moving from monthly to having them named "Spring", "Summer", "Fall", "Winter" to extend its longevity. The information came from the printable version on the website and the listings on the website itself and she found many discrepancies and wants to encourage people to update their information online. A master is passed around and people are requested to make corrections. There is discussion about adding pages, since this one is 2 letter size pages to form 8 smaller pages Melanie R.G. explains that it means having to copy one additional side but no additional pages and thus the cost is marginal. Chris J. and Donovan B. like the new schedule and believe we should adopt it pending the corrections and that a Master copy be passed around the GSO monthly to keep it updated.

⇒ **Treasurer's Report** -Donovan B.- 949.910.0901

- Report: Donovan B. reports that he received a letter from the IRS noting the EZ application was rejected and reads the letter. We will be waiting for the CPA to see what our next steps are.

Previous Balance	<u>\$ 2,607.94</u>
Donations	<u>\$ 1,024.55</u>
Disbursements	<u>\$ 2,733.10</u>

Prudent Reserve	<u>\$ 6,001.83</u>
Ending Balance	<u>\$ 899.39</u>

- Donovan B. informs that we just received a donation from the proceeds of the Chili Cook Off and we will be able to write checks and Kiley K. can't be here today but she does have cash to send in. In response to Frank P.'s question as to how much money was raised, Donovan B. reports that we got over \$1,100 from Activities.
- **Treasurer:** will ask for 7th tradition donations.
 - OCCA Venmo ID: @Donovan-Block (714-713-8280)

⇒ **Vice-Treasurer's Report** -Chris J.- 714.713.8280

- Report: No report.

⇒ **Structure and Bylaws Officer's Report** -Steve C.- 714.330.0416

- Report: Steve C. points that the S&B Committee voted Riley M. as a voting member this month and the committee is 5-6 people strong and encourages people to ask for help with the S&B and/or to submit referrals that can be given orally.
- Matt A., vice-chair of S&B, lets us know that the committee will be meeting on the 15th and will continue to work on the bylaws and encourages people to join. They are currently writing the manual that describes the different commitments.

⇒ **Archivist's Report** -Frankie A.- 714.487.3080

- Report: Frankie A. reports that on April 12th and 13th we will be celebrating the birth of OCCA at two meetings, "Clean & Serene" and "Ups & Downs" with special speakers from the early days such as Laura C.
- Frank P. contributes that April 12th is the exact anniversary and, on the 13th, we are celebrating at the Ups & Downs meeting because "Upstairs" was the original meeting and turned into "Upstairs/Downstairs" and is now "Ups and Downs."

STANDING COMMITTEE REPORT

⇒ **Group Meeting Relations Committee** - Dan S.-

- Report: Steve C. is substituting for Dan S. and informs he went to a couple of meetings and found no violations and meetings are working well between them.
- Chris W. reports back that the GSO for "Dramatic Addicts", Stacey is on Zoom. Stacey tells us she is filling in for their GSR and she mentions it is a 4 person meeting.

⇒ **Hotline Committee** - Jason S. - 818.263.3500

- Report: Jason S. informs:
 Number of Calls: 21 Duration: Average call was 2 minutes and the longest was 12 minutes and 7 seconds.
 Caller Hung Up: 0 No Answer: 0 Voicemails: 1
- Chris W. says that he has the guidelines for the Hotline because you cannot find it online, it was an error, so he offers to hand them to anyone who works the Hotline. Chris W. will email or scan this to Joshua so that he can post it online.

- Nick B. asks Jason S. what the response to voice mails is and Jason responds that they have not received a voicemail in a long time as the 12 members on the Hotline are picking up calls, the one received this month received a quick call back.
- Riley M. seeks clarification about how the call shows up on your phone. Jason S. clarifies that when it comes to your phone it says that it is from the "Cocaine Anonymous Hotline" and you need to press 1 to answer the call and your personal phone will not show up to the caller. Jason S. also encourages people to volunteer to answer the Hotline and reach out to him to do so.

⇒ **Hospitals and Institutions Committee** - Tess M. - 949.370.5827

- Report: Tess M. informs that things are going well and that they updated the guidelines to be more contingent to the area. She believes that H&I needs support and love right now and offers to create a reading to take back to your meetings that explains what the representative position of H&I entails and suggests that meetings have an H&I rep. The committee has been floating ideas on how to increase funds so that they can create activities for people who are in treatment or sober living.
- Tess M. requests to be reimbursed for printing the guidelines and asks if she can make a motion for \$30 for printing. Nick B. makes a friendly amendment that the fund request be for a total amount as he knows there are more costs. Nick B. makes a motion to eliminate Tess M. motion so she can restate it. Steve C. makes a parliamentary intervention and requests Tess M. withdraw her motion.

- **Tess M. makes a motion to eliminate her motion. Seconded. Passes unanimously.**
 - **Tess M. makes a new motion to request \$205 for printing and literature for H&I. Seconded. Passes unanimously.**

- Donovan B. mentions that a check for \$75 has already been written out for literature.
 - **Steve C. makes a friendly amendment to change the cost to \$130. Tess M. accepts the friendly amendment. Seconded. Passes unanimously.**
- Upon asked Tess M. says she makes available a roster if anybody wants a copy of what panels we have open, and Joshua B. announces it is also posted on the website.
- Nick B. has a question about procedure about how funds for H&I get distributed in that he understands H&I discusses what they need at the committee level and then makes a request from the GSO, and it appears that in this case a check for \$75 had already been given to H&I. Steve C. comments they can spend whatever they have in their budget as they see fit and after they deplete it, they need to ask for additional funds. Chris W. suggests that for full transparency it is better to get approval before you spend it even if reimbursables happen because it would be a large amount.

⇒ **Public Information Committee** - Joshua B.- 480.416.1129

- Report: No report other than that the roster has been updated.
- Chris W. announces that AA Public Information has invited CA to join them on High School panels and if you would like to get involved you are invited, both for alcoholism and drug addiction.

- ⇒ **Webservant Subcommittee Report:** -Joshua B.- 480.416.1129
 - Report: No report.
- ⇒ **Social Media Subcommittee Report:** -Kiley K.- 714.925.1520
 - Report: No report.
- ⇒ **CPC Subcommittee Report:** -Frankie A.- 714.487.3080
 - Report: No report.

Request for Funds: \$ None.

⇒ **Unity Committee**

- Dreia M.-

909.446.2647

- Report: Dreia M. thanks the people who came to the Chili Cook Off and to those that helped. 31 T-shirts were sold and he will do another run. There were seven competitors for the Cook-Off and Carlo P. came in first, "PI" second and "Two Ways; Last House" came in third. \$1,375 is what came in on that day and people seemed to have a good time.
- Dreia M. updates us on the Change for Change event that has been scheduled for every meeting in a period of three months. A flyer is presented for voting.

- **Steve C. makes a motion to approve the flyer for Change for Change for distribution. Seconded. Passes unanimously.**

- Ron D. requests clarification as to the numbers and if the money of the T-shirts is rolled in to that total and Dreia M. replies it is and details the numbers.
- Dreia M. concludes by telling us that Unity and/or the Activities Committee is always looking for volunteers and she hopes to continue the current momentum, please reach out to Nolan O. or her.
- Chris W. expresses congratulations on success and asks that, if possible, that we include the area on t-shirts, and that flyers have the Orange County area and a date as it will save archives a lot of time.
- Angel spotted that the logo for the Change for Change flyer needs to be a solid color, and this one is not.
- **Steve C. makes a motion to amend the previous motion that with a change to the logo to have a solid background the flyer be approved. Seconded. Passes unanimously.**
- Frank P. requests the net gain from the Chili Cook-Off and Dreia M. responds that the net gain is \$474.00. After some calculations according to Donovan B. the net was \$367.
- Chris J. gives a shout out to the Chili Cook-Off winner, Carlo P., who donated his winnings back to CA, and to Melanie R.G. who donated the opportunity drawing winnings back.
- Chris W. noted he has the propane tanks because you cannot keep them in storage and would like to get rid of them.

Request for funds:

⇒ **Activities Subcommittee** - Nolan O.-

407.687.8656

Report: Nolan O. reports that the event Change for Change is going to print just a few hard copies of flyers due to the expense and have people at meetings take a photo of it. A speaker will be brought into the meeting unless the meeting has someone in mind, they will share for 45 minutes, we will sell shirts and collect change with the purpose of helping send the delegates to conference.

- Frank P. thanks Dreia M. for all her efforts for the Chili Cook-Off. Chris J. volunteers to help next year .

⇒ **Literature Committee**

- Matthew M. -

714.585.1829

- Report:
Number of Sales: \$ 165.00
Request for Funds: \$ 75.00 for pamphlets.

- **Mathew M. makes a motion to request \$75 dollars to purchase pamphlets. Seconded. Passes unanimously.**

⇒ **Workshop Committee** -Nick B.- 949.382.9288

- Report: Nick B. reports that there were 3 attendees at the 4th Step Workshop in March, the cost is \$25 that covers breakfast, lunch, coffee all day and materials. The next one will be on April 12th. Nick B. requests that GSR announce it at the meetings.
- Chris W. inquires how the workshop is doing on supplies and Nick B. responds that the fee barely helps them break even, he has a small amount in reserve, and he has some private donors to turn to if need be. John J. donated 4-5 folders that Nolan O. has in his trunk.

Capo Beach Church: 25975 Domingo Ave, Dana Point, CA 92624
Call Nick B. or Nolan O. 407-687-8656

⇒ **Chip Committee** -Carlo P.- 714.587.1258

- Report:
Amount of Sales: \$ 204.25
Carlo P. informs that if we spend \$200 to \$500, we get 10% off chips and we have already exceeded that. He suggests that if we wait and order chips every other month then we will always hit over \$200 and thus save some money.

- **Carlo P. makes a motion to request \$200 for chips. Seconded. Passes unanimously.**

WORLD SERVICE DELEGATES

- | | | |
|-----------------------|--------------|--------------|
| ⇒ DELEGATE | -Dan S.- | 714.403.8326 |
| • Absent – No Report. | | |
| ⇒ DELEGATE | -Nolan O.- | 407.687.8656 |
| No report. | | |
| ⇒ DELEGATE | -Steve C.- | 714.330.0416 |
| No report. | | |
| ⇒ ALTERNATE | -Frankie A.- | 714.487.3080 |
| No report. | | |
| ⇒ ALTERNATE | -Joshua B.- | 949.280.8511 |
| No report. | | |

BUSINESS

⇒ **Old Business**

1. Event Insurance
 - Dreia M. informs that he sent a list of the events and sent it to the insurance people. Frank P. asks that he send that list to Donovan B. and Dreia M. responds she has and that the list had locations.
2. Dramatic Addicts meeting report:
 - Chris W. already reported on this meeting.
3. Robert's Rules Workshop –Steve C.
 - Steve C. says that if you want a workshop, let him know and he will make it happen.

⇒ **New Business**

1. Election for Alternate Delegate

- Steve C. says we need to come up with nominations for our second and third alternate delegates. Alternate delegates support the delegates and are in training and ready to replace the current delegates if needed. If anyone thinks they can take on that responsibility they will be required to shadow a delegate, learn from them, know the Traditions and Concepts, how to serve at World Service and be involved in a committee. He mentions people continue to work on these committees 20+ years and that you will meet people from around the world. Steve C. encourages candidates to read the requirements on the S&B and be prepared to have the time to devote to that, 5 days a year to go to conference and 5 days for assemblies and caucus and many more hours to study for SR14 which will come out next month so that they come out three months before the conference. We do want to make sure that we have a lead time for nominations to be carefully considered.
- After asking if nominations can come from anywhere in the fellowship and hearing that they can, Melanie R.G. suggests that GSR make an announcement at their meetings that we are seeking nominations.
- Steve C. reads out of the S&B the description of alternate delegates which need to have 2 minimum years of sobriety and 6 months serving on the GSO floor, a working knowledge of 12 Steps, the 12 Traditions, the 12 Concepts, and Robert's Rules of Order.
- **Chris J. makes a motion to donate \$200 dollars to World Service. Seconded. Passes unanimously.**

2. Chris J. wants approval to make copies of the literature listing, one for treasury, for the donations of 7th Tradition and H&I and the little cards that are sign-ups for panels.

- **Chris J. makes a motion to get approval for this printing cost. Seconded. Passes unanimously.**

3. Frank P. wants to let us know that \$163.00 was approved to reimburse the TEEC but since it is below the \$200 mark the Executive Board was able to approve that expense.

4. Chris W. announces that we save the date, March 15-17th for Unity of the Valleys convention in Orange County and we want your participation and will lean into H&I to be in contact with recovery facilities. It is a joint effort from San Gabriel and San Fernando Valley, and it could be a precursor for Orange County having its own convention. It will be at the Hilton in Costa Mesa.

5. Discuss financial consequences for delegate travel and lodging.

- Frank P. brings up the need to look hard at what we can spend for delegates travel and lodging and that we might only be able to send two and proxy the third vote. He says that it doesn't mean that we won't send all three but that maybe two is all we can afford and wants us to be proactive in terms of finding affordable flights and that rooms need to be shared unless paid for them by the delegates themselves. Frank P. needs to be fiscally responsible and bring it to the attention of this body, so we are not surprised at the end when we see our funds depleted.

⇒ **Chairperson** entertains a motion to Adjourn.

- **Nick B. makes a motion to adjourn. Seconded. Passes unanimously.**

- Meeting adjourned at 11:48 AM

