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# OCCA REGULAR GSO MEETING MINUTES

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OCTOBER 7<sup>TH</sup>, 2023

## **\*\*NO SMOKING OR VAPING ON CHURCH PROPERTY\*\***

⇒ **Chairperson:** called the meeting to order, requesting all cell phones be turned off or silenced.

⇒ **Chairperson:** read the "CA Preamble".

Cocaine Anonymous is a Fellowship of men and women who share their experience, strength, and hope with each other that they may solve their common problem and help others recover from their addiction. The only requirement for membership is a desire to stop using cocaine and all other mind-altering substances. There are no dues or fees for membership; we are fully self-supporting through our own contributions. We are not allied with any sect, denomination, politics, organization, or institution. We do not wish to engage in any controversy and we neither endorse nor oppose any causes. Our primary purpose is to stay free from cocaine and all other mind-altering substances, and to help others achieve the same freedom.

⇒ **Chairperson:** called on an addict to read: "**The Twelve Traditions**".

⇒ **Chairperson:** called on an addict to report on Tradition #10.

- Kyanda M. reported on tradition #10 which states "Cocaine Anonymous has no opinion on outside issues; hence the C.A. name ought never be drawn into public controversy."

⇒ **Chairperson:** called on an addict to give a report on the 10<sup>th</sup> Concept.

- MacKenzie C. reported on Concept #10 which states "Every service responsibility should be matched by an equal service authority — the scope of such authority to be always well defined whether by tradition, by resolution, by specific job description or by appropriate charters and bylaws."

⇒ **Chairperson** asked for an addict to give a report on the 11<sup>th</sup> Tradition for next month.

- Steve C. volunteers.

⇒ **Chairperson** asked for an addict to give a report on the 11<sup>th</sup> Concept for next month.

- Melanie R.G. volunteers.

⇒ **Chairperson: Committees Statement of Purpose:** as per Nick request, we will ask Committee Chair's to read their statement of purpose at the time of their report.

**Remaining GSO Meeting 2023 Dates:** Nov 4<sup>th</sup>, and Dec 2<sup>nd</sup>

**Location:** Orange Coast Unitarian Universalist Church  
2845 Mesa Verde Dr. E Costa Mesa CA, 92627 Suite 8

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ARE THERE ANY SEPTEMBER OCTOBER BIRTHDAYS?

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CHRIS J. ON OCTOBER 18 WITH 29 YEARS AND MATHEW M. ON OCTOBER 7 WITH 4 YEARS.

**Chairperson:** entertained a motion to affirm the new GSRs or confirm a new meeting, if any, as Directors of OCCA and arrange for them to receive a new GSRs packet.

**New Meetings Petitioning to Join Area:** None  
**New GSRs:** None

⇒ **Chairperson:** read **GSR Duties** for new GSRs.

**GSR Duties:** The G.S.R. (General Service Representative) is a very important position. One year of sobriety is required to hold this position and it is a one-year commitment. The G.S.R. is required to attend the monthly business meeting, the G.S.O. (General Service Organization) to get chips, literature, schedules, flyers, and any other pertinent info, to bring back to the meeting.

⇒ **Secretary:** prepares to call roll and reminds members that "During Roll Call, when you hear your name, announce "Present", your current Position (if carrying more than one, state positions following this precedent: Officer, Delegate/Alternate, Committee Chairperson, GSR.) and if you are carrying a Proxy vote. If you are a proxy, please announce your principal for the record."

- **Secretary:** called the roll and announces quorum.
  - **Present** Frank P., Nick B., Melanie R.G., Chris J., Steve C., Jason S., Dreia M., Carlo P., Mathew M., Ron D., Doc E., Angel G., Matt A., Jose A., Russell, Matt S., Kyandra M., and MacKenzie C.
  - **Proxy:** MacKenzie C. for Nolan O., and Liz M. for Tess M.
  - **Absent:** Donovan B., Frankie A., Dan S., Laura R., Evan L., Jannik S., and John C.
  - Melanie R.G. states 15 is quorum.
  - Melanie R.G. confirms that all members, except John C. received the email.

- **Secretary:** Passed the Master Contact list for any changes or updates to the Roll, Schedule, and Website.

- **Chairperson:** entertains a motion to accept the minutes for the last GSO meeting.

- **Steve C. makes a motion to accept the minutes of the last GSO meeting. Seconded. Motion passes.**

⇒ **Parliamentarian:** reminds members to "State your name and highest position for the record after being recognized by the Chair, and before engaging in debate or making a motion. To keep things orderly, when wishing to engage in debate/make motions, you will be placed on a list after being acknowledged by the chair, it will then be your turn to debate or make motions when you are called upon relative to your spot on the list. When in debate, please state if you are in favor, not in favor, or asking a question. For any questions of procedure, call for a Point of Parliamentary Inquiry (waiting till someone is done speaking) to ask the Parliamentarian directly."

- Steve C. reminds members that one vote is marked by a raised fist and if you are carrying a proxy you hold up two fingers.

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## BOARD OFFICER'S REPORTS

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⇒ **Chairperson's Report**

- Frank P.-

714.514.4150

Report:

- Update on Ad hoc committee for sponsorship. Laura R. is absent, no report.

- Frank P. shares that Melanie R.G. has made the decision to step down from her secretary's commitment by the end of the year and he states his appreciation for the working relationship they have. He is looking for a new volunteer. He speaks about the secretary's commitment of time and Frank P. has worked on making the job easier and the importance of fulfilling a commitment. Service is about giving back to the program that saved your life. Frank P. decided to serve as chair because that is what we need to do and encourages people to do the same. It does not need to be overwhelming.
- Asked by Frank P. what the most challenging thing about the job has been, Melanie R.G. responds that it's been the time commitment and that the most rewarding has been to be around the people on the Board and learning how CA works. She enjoys the work.
- Steve C. reads the job requirements of the secretary per the S&B. Steve C. states that if you have the minutes and agenda down that is the main part of the commitment, Nick B. states that it is not complicated. Melanie R.G. states that she did things that might not come up for the next person like creating a survey, tracking people down, and recreating the meeting schedule.

- **Dreia M. nominates Doc E. Seconded.**

- **Nick B. nominates Mackenzie C. Seconded.**

- Both candidates accept the nomination.
- Doc E. speaks to his nomination by stating that he has been in service for a long time. He works as an executive director for a large corporation, so he has experience with the paperwork. He wants to honor the request to be of service. Doc E. has been sober since 2000.
- MacKenzie C. states that she has been sober for 11 months and will have the one-year time requirement by the start of this commitment. She has had multiple commitments at meetings with chips, literature, GSR, and she helps with activities and more. She understands that service has kept her sober.

- **Steve C. closes nominations for secretary. Seconded. Motion passes.**

- Nolan O. asks why we are having elections now for secretary considering that we are also looking to fill the alternate delegate. However, the motion has passed.
- Both candidates are asked to step outside of the room during deliberation and the vote.
- Members contribute that both candidates are very dedicated to service and that they certainly have the qualifications. MacKenzie C. dove into service from the beginning and is very competent and gives terrific GSR reports. Doc E. has always been willing to do whatever the fellowship needs. Both candidates are excellent choices, there are benefits to having a woman at the Executive Board level and Doc E.'s experience is valued as well.
- Steve C. asks us to consider that we are also looking for a PI Chair and is hoping that one of the candidates will accept to consider the PI Chair position. In addition, we have alternate delegate vacancies. Frankie A. raises the possibility of him stepping down as Archives Chair now that he is moving to another state and therefore, we would have two open positions on the Executive Board.
- Frank P., Nick B., and Steve C. take a sidebar to strategize.

- Steve C. states that per the S&B's general guidelines and structure in common for all committees, committee board members are to serve a one-year term excepting the Chairperson's that are provided under their respective sections except two that serve a two-year term. Chairpersons should have one year of continuous sobriety, but some committees do recommend a longer sobriety duration due to level of commitment. They must all be present at the GSO unless they are represented by a member of their committees.
- Steve C. reads from the S&B's the purpose of the PI committee and requirements for the Chairperson.
- Steve C. speaks to the PI commitment as being important and reminds us that CPC is part of that and there are some changes coming with the creation of an IT committee, social media is also under the umbrella of the PI committee which would include Hotline and website.

- **Steve C. nominates Doc E. for the position of PI Chair. Seconded.**

- Doc E. does not accept the nomination.

- **Dreia M. nominates Jose A. Seconded.**

- Steve C. clarifies that the person elected to complete someone else's previous term so it would not be the full two years to follow the rule of alternates. We do this to keep all elections on schedule, the world service manual requires this as well.
- Steve C. says that S&B has decided that the referral that they received on the requirement for members of the GSO to attend the meeting in person will be held in committee because it was deemed harmful and would discourage participation.
- Jose A. speaks to his nomination by stating that he has 4 years of continuous sobriety, he has served as GSR and he has been working mostly in north county to help grow the fellowship. He would love to be a part of this.
- Jose A. signed out of Zoom for the group to discuss.
- Several people spoke to Jose A.'s qualities such as his disposition to work hard, he has recruited people and been integral part of the community in the north. He has already been spreading the message and is always willing to help and has participated in poster campaigns and many other efforts.
- Steve C. comments that we don't have to fill the position if we don't have a qualified candidate, but it appears we do now.

**(Previously stated motion: Dreia M. nominates Jose A. Seconded.)  
Motion passes unanimously.**

- Now we move to alternate delegate #1: Steve C. reads the requirements from the S&B, Section 11 regarding delegates and alternate delegates. He adds that an alternate serves in the same capacity as a delegate except they do not get a vote on the conference floor unless they are carrying a proxy vote for a delegate in our region. Alternates do get a voice on the floor because they are credentialed, they just can't vote. Alternates should be prepared to step in for a delegate if needed and their duty is to support their delegate.

- **Melanie R.G. makes a motion to nominates Nick B. for alternate delegate. Seconded.**

- Chris J. asks when the Chair position is up since Nick B. might be stepping in as chair and would have to be both delegate and chair. Steve C. responds that it does happen, perhaps not recommended.

- It is clarified that the newest alternate delegate, or alternate delegate #1, if financially viable, will receive \$500 towards the plane ticket. We are only voting in two new alternates since Dan S. will be dropping off next year and we will only have two delegates. It is clarified that at this time we need only one alternate delegate.

- **Doc E. nominates Chris J. for alternate delegate.**

- Chris J. declines.

- **Kyandra M. speaks to nominate herself.**

- She has a sobriety date May 26, 2019. She has been very active in south orange county and north orange county. Nolan O. has helped her get connected and she has a passion for the traditions and the concepts and how it all comes together in cohesion with a group of addicts and alcoholics.

- **Matt Seconds.**

- MacKenzie C. speaks to nominate herself as well. She has been involved at the area level and wants to serve at the world service level.
- It is clarified that the sobriety requirement is two years, but it has been waived before and it will need to be discussed. MacKenzie C. speaks for Nick B. to be first delegate and nominate herself for second delegate.
- Steve C. reminds candidates of the time commitment including a week to go to conference, time monthly for your conference committee and at least 5-10 hours quarterly for you caucus which can take place anywhere in the Pacific South region. Nick B. states he has 8 years sobriety and the time, Kyandra M. has four years sobriety and the time, MacKenzie C. has does not have the sober time requirement but has the willingness and time for the commitment.
- MacKenzie C. is asked to step outside.
- Discussion revolves around the reason for the sobriety time requirement, the importance of those first two years of sobriety, and while it has been done as Steve C. stepped into the delegate position at two years for example, it can be spiritually taxing. Sometimes we want to protect the position from the person and at others we want to protect the person from the position. It is mentioned that this is a position someone can grow into, and that MacKenzie C. will have time to serve in other commitments, that way we can see her serve at the area level first, and as this position opens up every two years, she will be ready at that time to be elected as an alternate delegate.

- **Motion to wave the sobriety time requirement for MacKenzie C. Seconded. Motion does not pass.**

- MacKenzie C. comes back into the room, and she is informed of the decision and Frank P. appreciates her stepping up.
- Nick B. and Kyandra M. leave the room.
- The discussion centers on how well qualified both candidates are. In response to a question about the possibility of it being problematic to have someone be both chair and delegate it is said that someone can step up to do that, its not an impediment. There are two positions and two nominees.
- Steve C. explains that we vote for first and second and only in the affirmative.

- Quorum is questioned and it is determined that we still have quorum.
- Frank P. prepares the vote, called separately.
  - **Nick B. is voted as Alternate Delegate #1.**
  - **Kyandra M. is voted as Alternate Delegate #2.**
- Frank P. prepares to retake the vote for secretary and notes we are currently still in debate. Doc E. and MacKenzie C. are nominated.
- It is clarified that the term of the secretary does not start until January as Melanie R.G. will fill the position until the end of the year.
- Discussion revolves around the experience that Doc E. has in many aspects of service and MacKenzie C. has enthusiasm for service and can be an example for other young people in the fellowship to join service. There is an opinion that it is a good starter position.
- **Frank P. calls the vote for the secretary position. Nine people vote for Doc E. and six people vote for MacKenzie C. Doc E. is voted as the new secretary.**
- Frankie A. states that he wants to step down as archive chair and he would like to nominate MacKenzie C. for that position. Frank P. states his resignation is fine, but his nomination is out of order. Nick B. declares the archive chair is vacant which opens up the nomination for this position.
- Steve C. reads the description of the Archives Officer position from the S&B and emphasis that the Archives chair advises the Board and GSO of the history of the Area and the entire C.A. organization, and to ensure a respectful and thoughtful legacy when making decisions of import.
  - **Melanie R.G. makes a motion to nominate MacKenzie C. for Archives Chair. Seconded.**
  - **Mac Kenzie C. makes a motion to table the nominations to next month in the interest of time. Seconded. Motion Passes.**

⇒ **Vice-Chairperson's Report** -Nick B.- 949.382.9288

- Report: no report.

⇒ **Secretary's Report** -Melanie R.G. - 714.675.2731

- Report: no report

⇒ **Treasurer's Report** -Donovan B.- 949.910.0901

- Report: Given by Chris J.

Previous Balance	<u>\$ 3,628.34</u>
Donations	<u>\$ 1,543.84</u>
Disbursements	<u>\$ 4,098.11</u>
Ending Balance	<u>\$ 1,076.07</u>

- Chris J. informs that Donovan B. thought our balance was low and so he transferred \$1,000 dollars from the prudent reserve into our checking which takes our balance to \$ 2,076.07. Our prudence reserve is now \$ 5,381.00.
- **Treasurer:** will ask for 7<sup>th</sup> tradition donations.
  - OCCA Venmo ID: @Donovan-Block (714-713-8280)

⇒ **Vice-Treasurer's Report** -Chris J.- 714.713.8280

- Report: --

⇒ **Structure and Bylaws Officer's Report** -Steve C.- 714.330.0416

- Report:
- Steve C. reports that we decided to table the previously talked about referral in the best interest of the fellowship, that we have had some new referral, and that next month we are looking at our first pass of housecleaning of S&B errata examination meaning things that might conflict and or need correction. He adds that we need more people in S&B and encourages people to attend the monthly meeting to include more perspectives and we will have internal elections for positions within the committee.

- **Steve C. makes a motion to skip the rest of the agenda unless you have a request for funds. Seconded. Motion passes.**

- **Chris J. makes a motion to donate \$200 to World Service Organization. Seconded. Motion passes.**

⇒ **Archivist's Report** -Frankie A.- 714.487.3080

- Report: Skipped by motion.

## STANDING COMMITTEE REPORT

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⇒ Address statement of purpose as you give your report.

⇒ **Group Relations Committee** - Dan S.- 714.403.8326

- Report: Dan S. absent and skipped by motion.

⇒ **Hotline Committee** - Jason S. - 818.263.3500

- Report: Skipped by motion.

Number of Calls: \_\_\_\_\_ Duration: \_\_\_\_\_

Caller Hung Up: \_\_\_\_\_ No Answer: \_\_\_\_\_ Voicemails: \_\_\_\_\_

⇒ **Hospitals and Institutions Committee** - Tess M. - 949.370.5827

- Report: Skipped by motion.

- **Liz M., vice chair of H&I makes a motion to request \$150 for literature for H&I. Seconded. Motion passes.**

⇒ **Public Information Committee** - Vacant-

- Report: Skipped by motion.

- ⇒ **Webervant Subcommittee Report:** -Vacant/Frankie A. sub-  
- Report:
- ⇒ **Social Media Subcommittee Report:** -Vacant-  
- Report:
- ⇒ **CPC Subcommittee Report:** -Frankie A.- 714.487.3080  
- Report:

- ⇒ **Unity Committee** - Dreia M.- 909.446.2647
  - Report: Skipped by motion.
  - Request for funds:

- ⇒ **Activities Subcommittee** - Nolan O.- 407.687.8656  
Report:

- ⇒ **Literature Committee** - Matthew M. - 714.585.1829
  - Report: Skipped by motion.
  - Number of Sales: \$ \_\_\_\_\_
  - Request for Funds: \$ 200.00

- **Mathew M. makes a motion to request \$200 for literature towards Central Office. Seconded. Motion passes.**

- ⇒ **Workshop Committee** -Nick B.- 949.382.9288
  - Report: Skipped by motion.

**Capo Beach Church: 25976 Domingo Ave, Dana Point, CA 92624  
Call Nick B. 949.382.9288**

- ⇒ **Chip Committee** -Carlo P.- 714.587.1258  
Report:
  - Amount of Sales: \$ 233.00
  - Request for Funds: \$ 250.00

- **Carlo P. makes a motion to request funds in the amount of \$250. Seconded. Motion passes.**

WORLD SERVICE DELEGATES

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- ⇒ **DELEGATE** -Dan S.- 714.403.8326
- ⇒ **DELEGATE** -Nolan O.- 407.687.8656
- ⇒ **DELEGATE** -Steve C.- 714.330.0416
- ⇒ **ALTERNATE** -Vacant-
- ⇒ **ALTERNATE** -Vacant-

BUSINESS

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⇒ **Old Business**

1. Robert's Rules Workshop –Steve C. –skipped by motion.
2. Elections for Alternate Delegates—skipped by motion.
3. Nomination for PI Chair position—already taken care of.

⇒ **New Business**

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⇒ **Chairperson** entertains a motion to Adjourn.

- Upon adjournment, **Chairperson** calls for a moment of silent meditation and requests an individual to lead the GSO in a prayer of their choice.
  - **Steve C. makes a motion to adjourn. Seconded. Motion passes.**
  - Ron D. leads us out with the Serenity Prayer.

Meeting adjourned at 12:17 PM