
OCCA REGULAR GSO MEETING MINUTES

DECEMBER 6TH, 2025

****NO SMOKING OR VAPING ON CHURCH PROPERTY****

Meeting started at 10:08am.

- ⇒ **Chairperson:** called the meeting to order, requesting all cell phones be turned off or silenced.
- ⇒ **Chairperson:** read the "CA Preamble".
Cocaine Anonymous is a Fellowship of men and women who share their experience, strength, and hope with each other that they may solve their common problem and help others recover from their addiction. The only requirement for membership is a desire to stop using cocaine and all other mind-altering substances. There are no dues or fees for membership; we are fully self-supporting through our own contributions. We are not allied with any sect, denomination, politics, organization, or institution. We do not wish to engage in any controversy and we neither endorse nor oppose any causes. Our primary purpose is to stay free from cocaine and all other mind-altering substances, and to help others achieve the same freedom.
- ⇒ **Chairperson:** called on an addict to read: **"The Twelve Traditions"**.
 - Cierra J. read "The Twelve Traditions".
- ⇒ **Chairperson:** called on an addict to report on Tradition #12
 - Steve C. did the report on tradition 12 which states "Anonymity is the spiritual foundation of all our Traditions, ever reminding us to place principles before personalities."
- ⇒ **Chairperson** asked for an addict to give a report on the 1st tradition for next month.
 - Cierra J. volunteered to give a report on the 1st tradition.

Remaining GSO Meeting 2026 Dates: January 10th, February 7th, March 7th, April 4th, May 2nd, June 6th, July 11th, August 1st, September 5th, October 3rd, November 7th, December 5th

Location: Orange Coast Unitarian Universalist Church
2845 Mesa Verde Dr. E Costa Mesa CA, 92627 Suite 8

- Chris J clarified the meeting schedule, stating that the next meeting will not be on January 3rd. Instead, it will take place next Saturday, January 10th, and asked everyone to make note of the change.

ARE THERE ANY DECEMBER BIRTHDAYS?

- ⇒ ANGEL G. 12/3/21 CELEBRATED 4 YEARS
- ⇒ JASON S. 12/13/12 CELEBRATED 13 YEARS
- ⇒ AMY G. 12/26/24 CELEBRATED 1 YEAR
- ⇒ ISIS M. 12/8/24 CELEBRATED 1 YEAR

- ⇒ **Chairperson:** entertained a motion to affirm the new GSRs or confirm a new meeting, if any, as Directors of OCCA and arrange for them to receive a new GSRs packet.

New Meetings Petitioning to Join Area: Cyclone Shelter

New GSRs: Travis M. for Cyclone Shelter & Russ E. for Ups and Downs

Steve C. makes a motion to affirm the new GSR's. Seconded. Motion passed unanimously.
Steve C. makes a motion to accept the new meeting. Seconded. Motion passed unanimously.

- ⇒ **Secretary:** prepares to call roll and remind members that "During Roll Call, when you hear your name, announce "Present", your current Position (if carrying more than one, state positions following this precedent: Officer, Delegate/Alternate, Committee Chairperson, GSR.) and if you are carrying a Proxy please announce your principal for the record."
- ⇒ **Secretary:** calls the roll and announces quorum.
- **Present:** Chris J., Melanie R.G., Neelam A., Betsy L., Steve C., Donovan B., Gina G., Nolan O., Liz M., Marcus M., Angelina T., Nick B., Matt A., Spenser B., Frank P., Cierra J., Amy G., Isis M, Russ E.
 - **Absent:** Jason S., Carlo P. Russ S., John L., Evan L (proxy) ., Matt S., Nichol M., Jessica M., Mathew M., Jenn C., Katie S., Angel G.
 - **Quorum: 13**
- ⇒ **Secretary:** Passed the Master Contact list for any changes or updates to the Roll, Schedule, and Website.
- ⇒ **Chairperson:** entertains a motion to accept the minutes for the last GSO meeting.

Nick B. makes a motion to accept the minutes. Seconded. Motion passed unanimously.

- ⇒ **Parliamentarian:** reminded members to "To keep things orderly, when wishing to engage in debate/make motions, you will be placed on a list after being acknowledged by the chair, it will then be your turn to debate or make motions when you are called upon relative to your spot on the list. When in debate, please state if you are in favor, not in favor, or asking a question. For any questions of procedure, call for a Point of Parliamentary Inquiry (waiting till someone is done speaking) to ask the Parliamentarian directly."

BOARD OFFICER'S REPORTS

- | | | |
|---|----------------|--------------|
| ⇒ <u>Chairperson's Report</u> | - Chris J.- | 714.713.8280 |
| • Report: No report at this time. | | |
| ⇒ <u>Vice-Chairperson's Report</u> | -Melanie R.G.- | 714.675.2731 |
| • Report: No report at this time. | | |
| ⇒ <u>Secretary's Report</u> | -Neelam A.- | 559.306.4551 |
| • Report: No report at this time. | | |
| ⇒ <u>Treasurer's Report</u> | -Betsy L.- | 949.220.2504 |
| • Report: | | |

Previous Balance	\$ 683.55
Donations	\$ 1107.50
<u>Disbursements</u>	<u>\$ 685.41</u>
Ending Balance	\$ 1105.74
Savings	\$ 4000.85

- **Treasurer:** will ask for 7th tradition donations. OCCA Venmo: @betsy-Lyons-1 949.220.3504

⇒ **Vice-Treasurer's Report** -Donovan B.- 949.910.0901

- Report: No report at this time.

⇒ **Structure and Bylaws Officer's Report** -Steve C.- 714.330.0416

- Report: Steve C. explained that, after discussions with committee chairs and following the proper approval process, he is proposing a change to the budget and bylaws. Because the group will be moving to two delegates and two votes after the 2026 conference, there is extra money that is no longer needed in the prudent reserve. He noted that keeping \$6,000 in the reserve ties up funds that could be better used locally for priorities like PI and Unity efforts.
- He made a formal motion to lower the prudent reserve from \$6,000 to \$4,500, which would free up funds in the budget. He confirmed the motion has already gone through the PI Board and Executive Board and is now being brought to the group for approval. He also stated that, per the bylaws, this change requires a two-thirds vote to pass.

Steve C. makes a motion to lower the prudent reserve from \$6000 to \$4500. Seconded. Motion passed unanimously.

- Steve C. presented a second motion proposing a change to the S&B to simplify future updates to the prudent reserve. While the current three-step process exists for good reason, it is cumbersome. After discussing the issue with the treasurer and the executive board and following the required process, he requested permission to amend the S&B so that the treasurer may call for a referendum at any time, on their own initiative, to propose changes to the prudent reserve amount. This would allow future adjustments without having to go through the full executive board and GSL (GSL?) process each time.

Steve C made a motion proposing a change to the S&B to simplify future updates to the prudent reserve. Seconded.

- Marcus K. asked why there was a three-tier process put in place.
- Steve C. explained that the S&B is a legal document filed with the State of California and the IRS, and the organization is required to follow it. Because bylaws define how the organization operates—who governs, who votes, and how funds are managed—they cannot be changed casually. He emphasized that the existing three-tiered approval process, while bureaucratic, protects the organization by ensuring changes are carefully reviewed and approved by the full assembly, rather than giving unilateral power to the executive board.
- He clarified that the proposed adjustment does not remove voting authority from the group but instead streamlines the process for a specific issue: the prudent reserve. Since the prudent reserve falls under the treasurer's responsibility, the current fixed amount can restrict her ability to fund necessary activities like PI or events when the reserve must be replenished first. The goal is to allow the treasurer more flexibility to adjust the prudent reserve, so it better reflects the organization's current size and financial realities, whether the organization grows or shrinks.
- Nick B. stated that he is opposed to the proposed change because he believes it is a significant issue that affects the integrity of the area as a whole. He said he prefers keeping the current process because it allows for broad input and oversight. While he expressed full trust in the treasurer/secretary, he feels it is important for the executive board and the full body to be involved so everyone has a chance to provide input. He emphasized that financial decisions are a core responsibility of the group, and maintaining a thorough, inclusive process helps ensure the organization functions responsibly.
- Chris J. said that his understanding is that the proposal would only allow the treasurer to make a motion to change the prudent reserve, but the change would still need to go through the executive board and then be approved by the full body.
- Nick B. asked for clarification about the voting requirements, questioning whether changing the rule would alter the approval threshold from a two-thirds (or supermajority) vote to a simple majority (51%).
- Steve C. responded that he is open to keeping the two-thirds (supermajority) vote requirement. He explained that the purpose of the proposed change is not to lower the voting threshold, but to remove the requirement that changes go through the S&B Committee, which only meets quarterly and can slow decisions. Under the proposal, changes would still go through the executive board and then be

brought to the GSO for a vote. He suggested that keeping the two-thirds vote while allowing the treasurer to initiate proposals could be a reasonable compromise and said he was open to accepting that as a friendly amendment.

Nick B. makes a friendly amendment to the original motion stating that the Treasurer can propose a change to the GSO to a change to the prudent reserve, outgoing through the normal S&B, three-tiered process. However, it still requires a two thirds majority vote. Seconded.

- Marcus said that he appreciation for the three-tiered process because it allows issues to be discussed over several months before being brought to the full group, which helps newer members like himself better understand the decisions and how the organization works.
- Steve C. clarified that, as chair, he is simply bringing forward the proposal from the S&B, not pushing a personal agenda, and that he is not attached to the motion. He recognized that both sides of the argument are valid and said the goal is to have thoughtful discussion to determine the best approach regarding the prudent reserve.
- Melanie R.G. said that she agrees with Marcus and feels that some members, especially newer ones, may not fully understand the ongoing discussion about the treasurer or the voting/legal procedures in the S&B's. She suggested holding a session to review the S&B's so everyone can understand the document and its processes better. She noted that even though one doesn't need to know every detail, going through it would help all members participate more effectively in discussions, and she volunteered to help facilitate that review.
- Nolan O. says it appears the intent see allows the issue to come straight to the body for discussion and a vote, where everyone can participate and make an informed decision.
- Steve C. explained that this proposal originated from the S&B process review, which aims to improve processes—tightening some rules, removing unnecessary steps, and making things work more efficiently. He clarified that allowing the treasurer to propose changes to the prudent reserve does not give her unlimited power, because the S&B still defines the minimum requirements: enough to cover two delegates' yearly costs plus three months of operating expenses. The treasurer can only propose changes based on these fixed criteria, so the adjustment is mathematically determined, not arbitrary.

Motion passed unanimously.

⇒ **Archivist's Report**

-Gina G.-

675.456.8178

- Report: Gina G. reported that she and Chris West visited the OC storage unit to check their archives, documenting what was there. They found only a few items, including binders of minutes from 2017–2018, a service manual, and some German literature. She also mentioned plans to conduct interviews with members for local and possibly World Service websites, highlighting that she has already connected with Pablo, who helped translate literature into Spanish 30 years ago. Additionally, she attended the Archives World Service meeting, noting that there is a repository in Arizona where they are organizing materials from Ray Gross, a founding member.
- Chris J. said that archives can include anything—history, T-shirts, artwork, or other items—and encouraged anyone who has materials for the Orange County archives to give them to Gina.
- Chris J. discussed the challenge of preserving Orange County archives locally, noting that proper storage with controlled conditions and fire protection could be difficult or costly. He mentioned that one solution could be to record the materials and send them to World Service, ensuring they are labeled as Orange County.
- Chris W. said that the Archives committee meets on the first Saturday of each month and that the flyer with details is available in front of the members. He encouraged people to log on to the meetings, as they might find useful information, and mentioned that the same applies to the S&B committee.
- Frank P. said that the Long Beach archive was not in a controlled environment and moving it to proper storage would be very expensive and beyond their capacity. He agreed with the suggestion to simply document the materials and send them to World Service.
- Chris W. said that one of their storage units is in good condition—enclosed and air-filtered, though not temperature-controlled, and generally suitable for storing materials. He noted that while World Service will accept archive items, they will eventually return them, so it's not feasible for every area to send all their materials there.

- Chris J. said that it's the archivist's responsibility to decide what materials are appropriate to send to World Service. While routine items like minutes, paperwork, and flyers may not be needed, everything will be recorded by June and made available on the website, after which World Service can determine what to keep.
- Gina G. said she agrees with the idea and pointed out that there are two separate but complementary components: Structured interviews with specific, history-focused questions to keep participants on track, and personal recovery stories that allow individuals to share their experiences more freely. She emphasized that both can be done together and felt it would be an awesome approach.

STANDING COMMITTEE REPORT

⇒ **Group Relations Committee** - Gina G.- 675.456.8178

- Report: Gina G. stated that she would like to resign her position as GRC.

⇒ **IT Committee** - Jason S. - 818.263.3500

- Hotline Sub-committee:

Total Calls:	8
Avg Duration:	34 seconds
Longest Call:	1 minute and 10 seconds
Voicemail:	0

- Webservant Subcommittee:

⇒ **Hospitals and Institutions Committee** - Liz M. - 714.266.4081

- Report: Liz M. shared that the God Shot Card Draw event is happening next weekend and that a flyer is available. There will be two speakers, Nolan O. and Melanie R.G., and encouraged everyone to attend. She also noted that roster copies are available in both paper and electronic formats.

Liz M. makes a motion to request \$200 for food at the God Shot Card Draw. Seconded. Motion passed unanimously.

- Liz M. reported on the results of the nominations and voting for positions. She announced that Russ E. is the new Chair, Rick is the Vice Chair, and Neelam will cover the Secretary position for January, noting that the Secretary role will be open afterward since the current term is ending. She also shared that Amber is the new Activities Chair, the Lifeline position is open, and asked GSRs to take this information back to their meetings.
- Steve C. raised a point of order, apologized for the interruption, and stated that according to the S&B, Article 13, all committee officers must be elected within the committee, except for the chair, which must be elected from the GSO floor.
- Russ E. will be nominated during elections.

⇒ **Public Information Committee** - Russ S. - 912.314.3275

- Report: Matt A. filled in as vice chair. He shared that at the Saddleback Valley Fellowship chili cook-off (Nov. 1), CA was initially told literature, and the Full Solution booth were allowed, then told the day before they were not. Although he was upset and considered not attending, the group decided to go anyway. Their positive presence led the fellowship to reverse the decision, allowing a full booth and literature. He noted this helped build a good relationship and gave shout-outs to Nolan and Chris for cooking chili and staffing the booth.
- He described a poster/flyer outreach campaign in Anaheim with his roommate Tommy, distributing flyers and business cards at community centers, libraries, a hospital, and the police center (without posting illegally). Angelina and Jessica did similar outreach in Garden Grove. He said the effort was successful and will be expanded in the future.
- He discussed plans to have a CA booth at the OC Fair (July 17–Aug 16, 23 days, 12 hours per day), emphasizing it as one of the best PI opportunities of the year but noting it would require many volunteers. He requested that

everyone in GSO sign up for a six-hour shift to help cover the booth and said sign-up times and shifts will be brought to the next GSO

- Chris W. (PI Secretary) emphasized the importance of PI flyers and cards:
 - He explained that the PI flyer, which is on the table, goes out twice a month on Thursdays across North America and shares what other PI committees are doing.
 - He stressed that using and distributing these cards is PI work, whether referenced in GSR reports or carried and handed out informally
 - He shared that people have found CA and had their lives saved through the hotline.
 - He encouraged members to take and use the cards, especially when there's no other literature activity, by at least sharing the website and hotline.
- Chris W. spoke in support of participating in the OC Fair and explained the logistics and value:
 - He said the booth cost is \$250, with options for a one-week or two-week spot.
 - For that cost, CA receives over \$1,200 worth of passes, typically two passes per shift.
 - Shifts are usually three hours with two people, though schedules can be adjusted, and he personally volunteered to work long shifts if needed.
 - He emphasized the exposure benefit, noting that even if not everyone stops at the booth, the visibility still matters.
 - He explained that securing a booth requires advance planning (December–February), including a letter of intent and nonprofit documentation, which PI can handle.
 - He noted that other organizations, like AA Orange County, missed this opportunity by not meeting deadlines.
 - He agreed with Matt that volunteers are essential and stressed teamwork, sharing that PI members have already been spending late nights coordinating details.
- Melanie R.G. thanked Matt and the team for their poster campaign and event efforts and acknowledged their dedication. Regarding the OC Fair, she suggested tabling the discussion until January due to time constraints and ongoing elections, noting that logistics still need to be figured out.

Melanie R.G. made a motion to table the discussion about the Orange County Fair until next month. Seconded. Motion passed unanimously.

⇒ **Social Media Subcommittee Report:** -Angel G.- 714.369.4813
Report: Absent.

⇒ **CPC Subcommittee Report:** - Vacant -
Report:

⇒ **Unity Committee** - Angelina T. - 657.342.0470

- Report: Angelina T. shared several updates:
 - She skipped the budget discussion because she's coordinating it with Betsy to bring later.
 - She announced plans to start an Orange County CA pancake breakfast, noting she met with Alonzo at Fountain Valley Alono Club, who is open to renting the space. She's waiting for follow-up with details.
 - She mentioned other potential locations for the breakfast, including Doheny and Mile Square Park, noting logistical considerations like renting tables and bringing barbecue equipment.
- Steve C. volunteered his home as a location for the pancake breakfast.
- Angelina explained that Unity created a shared, editable spreadsheet for GSR's to sign up their meetings to host the "Change for Change" event. Each meeting can select a month and date, note whether they want a speaker provided or prefer to keep their regular format or bring their own speaker, and add any notes. She said this system will make planning easier, especially with the event starting in January, rather than coordinating individually.
- She asked GSRs to take the spreadsheet back to their meetings within the next week, discuss it at their steering committee (typically held two weeks later), and choose an available month and date. Angelina also mentioned the idea of Unity bringing its own chips to avoid affecting individual meetings' supplies. She encouraged GSR's to reach out to her with questions and emphasized the importance of educating members about what "Change for Change" is, where the funds go, and how it benefits CA, so members understand what they are voting on.
- Angelina discussed the T-shirt design process and shared that she printed flyers to promote it, which ended up being a bit expensive. Since she wasn't sure of the typical printing costs, she is requesting \$30 reimbursement and has the receipt, even though the total cost was slightly higher. She emphasized that this is the final month to submit T-shirt designs so they can secure a better price when ordering the shirts. She also asked for guidance on how to submit the \$30 reimbursement request.

- Neelam A. stated that since Angelina Ts. request had already been approved by the Executive Board..

⇒ **Activities and Fundraising Subcommittee** – Nolan O. - 407.687.8656

Report: Nolan reported that fundraising sales have been slow, but overall results are positive. There are six hats left, with about \$600 in hat sales against a cost of \$218, resulting in a good profit. He suggested possibly doing another round of hats, noting it takes about a month and a half to receive them and that the cost is around \$7.25 per hat, offering a strong profit margin.

- He mentioned that necklace sales have been low and that remaining necklaces, along with teddy bears and a few tote bags, are available for purchase to help raise funds. Nolan also shared that he has been discussing ideas with Angelina about creating stickers or badges, and that PI has talked to him about ordering pens for PI fundraising. He offered to help with ordering and shipping items and reiterated his willingness to assist with fundraising efforts however needed.
- Chris J. shared that he took over organizing the Turkey Bowl and felt it was a great success. The event used six lanes, all of which were full, with about 53 people attending—the highest turnout they've had so far. The event raised \$230, which he gave to the treasurer, an improvement over the usual \$100 raised. He noted that increasing the price by \$5 this year made a significant difference.
- He said everyone had a good time, and his sponsee Rick, who is vice chair of H&I, bowled three strikes in a row (a "turkey") plus one extra strike, earning a gift card. No one else bowled a turkey. Although merchandise had been discussed as giveaways, it did not end up being distributed. Chris clarified that not all attendees bowled, which explained the total funds raised being \$230.

⇒ **Literature Committee** - Marcus K.- 479.305.9708

- Report:
Number of Sales: \$78
Request for Funds: \$100

Marcus K. makes a motion for \$100 for Big Books. Seconded. Motion passed unanimously.

⇒ **Workshop Committee** -Nick B.- 949.382.9288

- Report: Nick reported that the November session had three attendees and went well. The next workshop is scheduled for December 20th, two weeks from the meeting date, with three people already signed up. Registration closes on Wednesday, December 17th. The \$25 fee covers breakfast, lunch, and a binder, and the workshop is facilitated by Nick and Evan to help participants complete their Fourth Step in one day. He asked that the workshop be announced at meetings and noted that his phone number is included for sign-ups.

- **Capo Beach Church: 25976 Domingo Ave, Dana Point, CA 92624
Call Nick B. 949.382.9288**

⇒ **Chip Committee** -Carlo P.- 714.587.1258

- Report: Frank P. reported for Carlo P.
Amount of Sales: \$264.45
Request for Funds: \$0

WORLD SERVICE DELEGATES/ALTERNATES

⇒ **DELEGATE** -Nolan O.- 407.687.8656

- Nolan expressed gratitude for the opportunity and trust to represent Orange County. He strongly encouraged others to have the same experience by serving, ideally with an experienced alternate delegate. He shared that the role allows you to meet people from all over the world and helps support long-term sobriety, noting it can help keep someone sober for four years.

⇒ **DELEGATE**

-Steve C.-

714.330.0416

- Steve shared his gratitude for the opportunity to serve and reflected on stepping into his role during a time of significant turmoil. He explained that he didn't fully understand the responsibility at first but quickly learned what it meant to represent Orange County at the world level. He described the World Service Organization experience as challenging but deeply meaningful and spiritual, saying it took service and personal growth to a whole new level.
- He emphasized that while anyone could do the delegate job, it requires real commitment and hard work to do it well. Steve expressed appreciation for those he worked alongside, especially the alternates, noting they represented the area well and absorbed the experience. He voiced confidence in future representation and joked about serving as parliamentarian at the next conference.
- Steve concluded by thanking everyone for allowing him to serve, sharing that his door remains open and he's always willing to help in any capacity, even without being in charge. He expressed gratitude for the experience and hinted that he may return in the future in another service role.

⇒ **DELEGATE**

-Melanie R.G.-

714.675.2731

- Melanie thanked Nolan, Steve, Liz, Gina, and others for their service and shared her report related to regional and world service involvement. She explained that Orange County functions as an area (not divided into districts) and is part of the Pacific South Region, which has a trustee—Dan—who is also part of OCCA. Each region holds a quarterly caucus where areas submit reports covering topics such as H&I, websites, officers, and concerns. These reports are discussed during the caucus.
- She noted that a major focus at the regional level is strengthening inter-area relationships by encouraging participation in events across areas (such as pancake breakfasts), promoting shared learning and collaboration. These events are posted on the Pacific South Region WhatsApp, and she plans to share relevant ones with GSO.
- Melanie also discussed the Literature, Chips, and Format (LCF) committee and pointed that more volunteers are needed. Participation is flexible, as work is organized through subcommittees tied to specific projects, and members do not need to be GSRs, delegates, or skilled writers to help. She listed several current projects, including Hope, Faith & Courage Volume 3, LCF guidelines, a glossary of terms, and an illustrated version of the 12 Steps, 12 Traditions, and 12 Concepts of CA.
- She shared that the LCF committee meets every third Sunday of the month at 6 p.m. Irish time (10 a.m. Pacific) and encouraged members to take this information back to their meetings.

⇒ **ALTERNATE**

-Vacant-

⇒ **ALTERNATE**

-Gina G.-

657.456.8178

BUSINESS

⇒ **Old Business**

- GSR Attendance

⇒ **New Business:**

- Positions open for Nominations to vote
 - Executive Board Positions:
 - Vice chair Treasurer
 - There was no one nominated for this position it was decided to keep this position open until the right person at the right time was available.

Steve C. makes a motion to close nominations until next month. Seconded. Motion passed unanimously.

- Committee Chair Positions:
 - Literature Committee Chair

Marcus K. was nominated.
Marcus K. accepted.
Marcus K. is elected as Literature Chair.

- H&I Committee Chair

Russ E. was nominated.
Russ E. accepted.
Russ E. is elected as H&I Chair.

- GRC (Group Relations Committee Chair)

Amy G. was nominated.
Amy G. accepted.
Amy G. is elected as GRC chair.

- IT Committee Chair

- There was no one nominated for this position it was decided to keep this position open until filled.

Nominations were closed until next month.

- Chip Committee Chair

Steve C. made a motion to close nominations until next month. Seconded. Motion passed unanimously.

- 4th Step Workshop Committee Chair

Nick B. was nominated.
Nick B. accepted.
Nick B. is elected as Workshop Chair.

- Delegate

Gina G. was nominated.
Gina G. accepted.
Gina G. is elected as Delegate.

- Alternate Delegate/s

Betsy L. was nominated.
Betsy L. declined.

Melanie R.G. made a motion to close nominations until next month. Seconded. Motion passed unanimously.

⇒ **Chairperson** entertains a motion to Adjourn.

Steve C. made a motion to adjourn. Seconded. Motion passed unanimously.

- Upon adjournment, **Chairperson** calls for a moment of silent meditation and requests an individual to lead the GSO in a prayer of their choice.

Meeting Ended at 12pm.